

# TopBrewer

## Cleaning Manual

TopBrewer Pro & Compact  
*with SmartFridge*

Cleaning - brewer & milk (daily)  
SmartFridge Guide



scanomat

# WHAT YOU NEED FOR CLEANING

## Brewer Cleaning



**Yellow Tabs, 25 pcs  
Brew Group Cleaner**  
*SKU 4302339*



**Cleaning Brush**  
*SKU 4302319*



**Tip Brushes**  
*SKU 4302349*



**TopBrewer Waste bags  
Bio-degradable**  
*SKU 017*

## Milk Cleaning



**Milk Cleaner - Blue  
Alkaline**  
*SKU 4302830*



**Jug 1000 ml (x2)**  
*SKU 4302657*



**Magnet for fridge**  
*Strong magnet min. 800g*

## In general



**Cleaning Cloth and  
Paper Towel**

# DAILY CLEANING

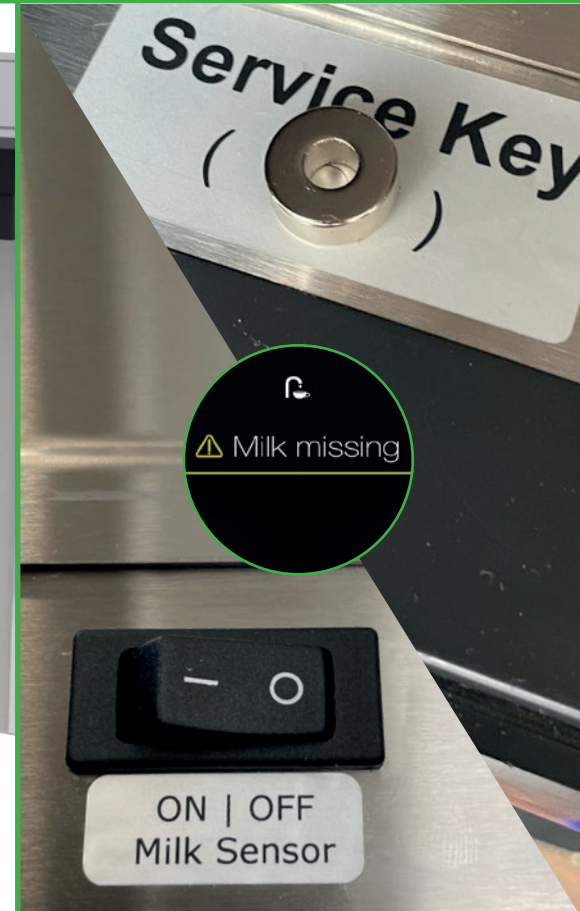
*Cleaning is recommended to be done at the end of the day*



USING BREWER CLEANING TABS  
& MILK CLEANER



## PREPARE FOR CLEANING



### MIX CLEANING LIQUID

Fill a jug with 600 ml of **warm** water. Add 30 ml of cleaning liquid to the water.

Push the faucet all the way down to the driptray to avoid splash.

*If the fridge has dual milk lines, mix 800 ml water with 40 ml cleaning liquid.*

### CLEAN WATER

Fill a jug with clean **cold** tap water for flushing of the milk tubes after the cleaning cycle.

### REMOVE CONTAINER

Pull the milk container with lid out of the fridge.

Place the lid inside the fridge again on the connection in the top.

*See how to place the lid correctly on page 12.*

### MILK SENSOR OFF

Turn off the Milk Sensor with the switch on the fridge or by placing magnet on service key\*.

“Milk missing” message on the iPad shall not be shown.

*\*Depending on model*



PRO



COMPACT

1

### OPEN THE STAINLESS STEEL DOOR

The machine goes into neutral mode with the bottom piston raised, ready for cleaning when the door is opened.

PRO: Open the hinged door by pushing the right side until it pops out and pull it towards you.

COMPACT: Open the door by pivoting it outwards from the bottom and sliding it into a horizontal hold position.





2

## MOVE SCRAPER

Start by pulling out the scraper arm (black) on the brewing unit.

The scraper can be moved freely to allow access to all components.



Danger hot

3

## REMOVE GROUND COFFEE

Brush around the grey base plate in order to remove any ground coffee deposits.

Brush the deposits into the dreg bin.

Pull out the dreg bin, empty it, clean the area and put the dreg bin back.



Danger hot



4

## CLEAN TOP AND BOTTOM PISTON

Having removed most of the coffee grounds, wipe the top piston sieve (underside) as well as around the top piston O-ring (white ring).

The stainless steel bottom piston must be completely clean with no coffee remains.



Danger hot

5

## ADD CLEANING TAB

Push the scraper back into the position as shown.

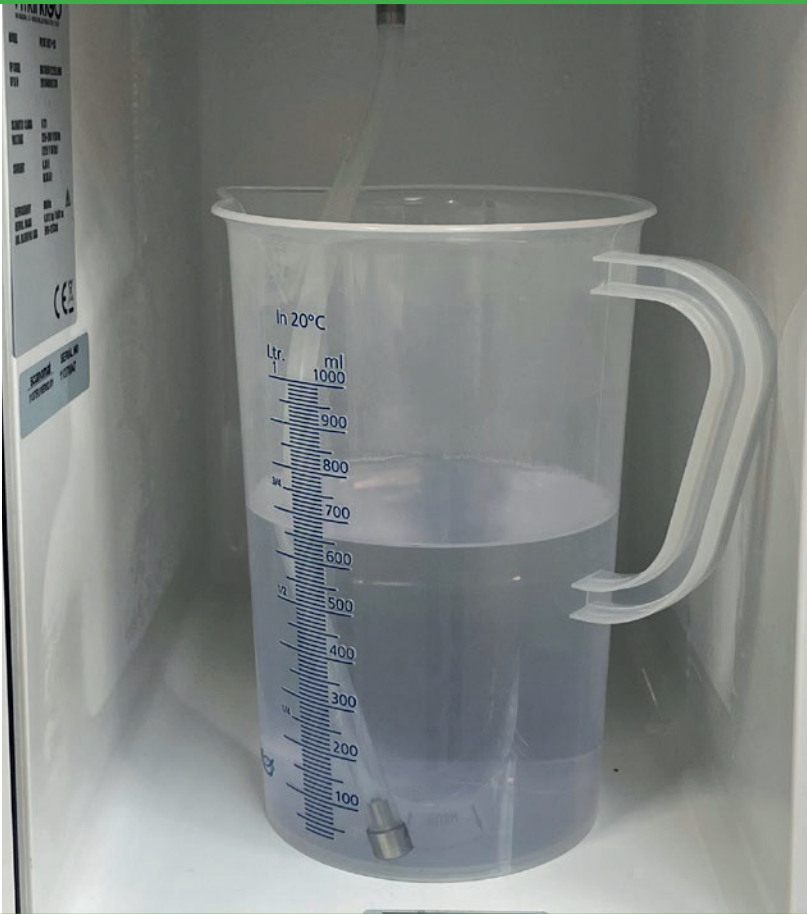
Place a brewer cleaning tablet inside the scraper.

Close the door on the machine.



Danger hot





6

## PLACE CLEANING LIQUID

Place the jug with the warm water and cleaning liquid in the fridge.

Insert the milk line(s) into the jug.

Close the fridge.

7

## START CLEANING PROCESS

Select "CLEAN" from the left pane menu on the iPad.

The process will take approximately 3 minutes and "Machine is ready" will appear in the status bar in the App once completed.

*If the cleaning process is accidentally stopped please start it again from the menu.*





8

**FLUSH WITH CLEAN WATER**

Replace the jug in the fridge with clean water and insert the milk line(s) into the jug. Close the fridge.

Run **3 cups** of “Cold Milk” or “Warm Milk” from the iPad menu.

This is important to push out the remaining cleaning liquid.

*If there is dual milk lines, do this step for both milk options.*

**IMPORTANT**



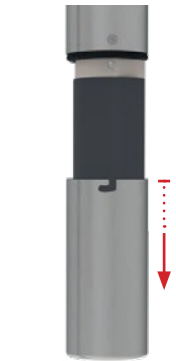
# CLEAN MILK HOUSING AFTER CLEANING PROGRAM

**9**

## REMOVE CASING AND HOUSING

Gently remove the outer metal casing (9.1) of the faucet by twisting the it clockwise and pull down.

Slide down the black housing (9.2).



### SKUs for reorder

#### Housing/milkfoamer

- 1 2011107
- 2 2011106
- 3 2011105

#### O-rings

- 1 4200446
- 2 2009628
- 3 4200445
- 4 4302169
- 5 990480005000
- 6 4200444

**10**

## REMOVE MILK FOAMER

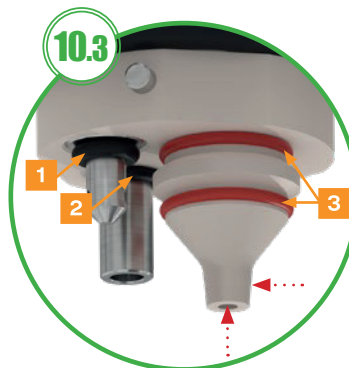
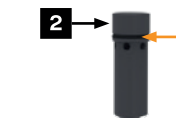
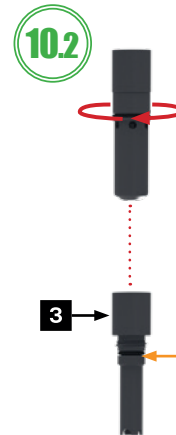
Unscrew the milk foamer clockwise (10.1).

Separate the two parts of the foamer unscrewing it clockwise (10.2).

Clean the milk foamer and housing in warm water with the tip brushes.

Clean the two holes (red arrows) in nozzle (10.3) with the tip brushes and wipe the nozzle with a damp cloth.

Connect the two parts of the milk foamer again.



**11**

## RE-ATTACH ALL PARTS

Re-attach the milk foamer by screwing it on the outlet anti-clockwise (11.1).

Push the housing back in place (11.2).

Then re-attach the outer metal casing by twisting the metal head anti-clockwise (11.3).





12

## WIPE AND ADD MILK CONTAINER

Open the door to the machine, pull out scraper and wipe pistons and the area. Close the door.

Remove the jug in the fridge and wipe the inside with a damp cloth.

Place the milk container, add the milk line(s) and close the fridge.

13

## PRIME WITH MILK DRINK

Prior to use, prime the TopBrewer by dispensing a small coffee with milk. E.g. a Latte or Cappuccino.

*Do this for both types of milk if installed.*

Discard the drink.

Now the TopBrewer is clean and ready for use!



## GUIDE FOR SMARTFRIDGE



### PULL OUT CONTAINER

Pull out the milk container carefully with a grip in the bottom handle and holding on to the lid.

The black milk line connection on the lid is disconnected.



### PLACE LID FOR CLEANING

Connect the lid in the fridge for milk cleaning. Push the lid/black connector to the top of the fridge and gently push it in toward the connector in the fridge.

Push until you hear a “click” for full connection.



### PLACE CONTAINER


After finished milk cleaning take out the lid and place it on the container.

Push in the container with lid mounted gently all the way to the back until you hear a “click” for full connection.



## ON/OFF switching





When the refrigerator is switched on, but in standby mode, the thermostat's display shows alternatively OFF and the inside temperature value.

To turn on the refrigerator, hold the button  pushed for at least 3 seconds. You will see ON on the display and immediately after the inside temperature value. Holding again the same button will switch the refrigerator off.

Once turned on, the fridge will start working, but it will take some time (also depending on external conditions and temperature setting) to reach the required internal temperature.

We recommend to store milk inside the refrigerator only when the internal temperature has stabilized to the required value.

## Temperature setting\*

To set the desired temperature, push the button  until you see the current set point value flashing, then adjust the value using the button  (to increase) and  (to decrease); to store the new value press again the button .

## Milk level sensor

The level sensor detects the presence of milk in the container and generates an alarm on the iPad when the level falls below a certain level (generally between 0.5 l and 1 l) of milk depending on single or dual milk container.

If one compartment in a dual milk container runs low the TopBrewer can't dispense milk drinks.

## Cleaning the fridge

To clean the inside of the refrigerator, after removing any containers of milk or similar liquids for human consumption, wipe with warm water and if necessary, a little vinegar to remove any grease. Rinse with clean water and dry with a soft cloth. Never use abrasive products, detergents or soap.

It is also advisable to make sure that the air-cooled condenser of the refrigerating unit at the back of the appliance is clean. If it is particularly clogged with dust, this should be removed using a vacuum cleaner.

In case of a prolonged period of disuse, we advise you to disconnect the refrigerator from the power supply, empty it completely, clean it and leave the door slightly open to prevent the formation of mold and/or unpleasant smells.

## Defrosting

If the refrigerator is left to operate for very long periods of time, it is possible for ice to form on its inside walls. If the ice becomes considerably thick, it is advisable to defrost the refrigerator, to continue to guarantee good appliance efficiency and avoid higher electricity consumption.

To defrost the appliance, switch it off; we recommend to leave the refrigerator door open to speed up this operation. Never use tools or any type of utensils to remove ice, this could damage the evaporator, which is in contact with the inside walls of the refrigerator. The manufacturer cannot accept any liability for damage to the appliance caused by failure to abide by this recommendation.

*NOTE: During defrosting operation, do not leave the milk container inside the refrigerator.*

At the end of the defrosting operation, after cleaning and thoroughly drying the inside walls of the refrigerator, switch it on.

CHOCOLATE

CLEAN

**MUST BE PERFORMED  
TWICE A WEEK**





**1**

Fill chocolate bottle with warm water.

Close chocolate line by turning lever on pipe horizontally.

Press down grey button on connector and pull chocolate line out.



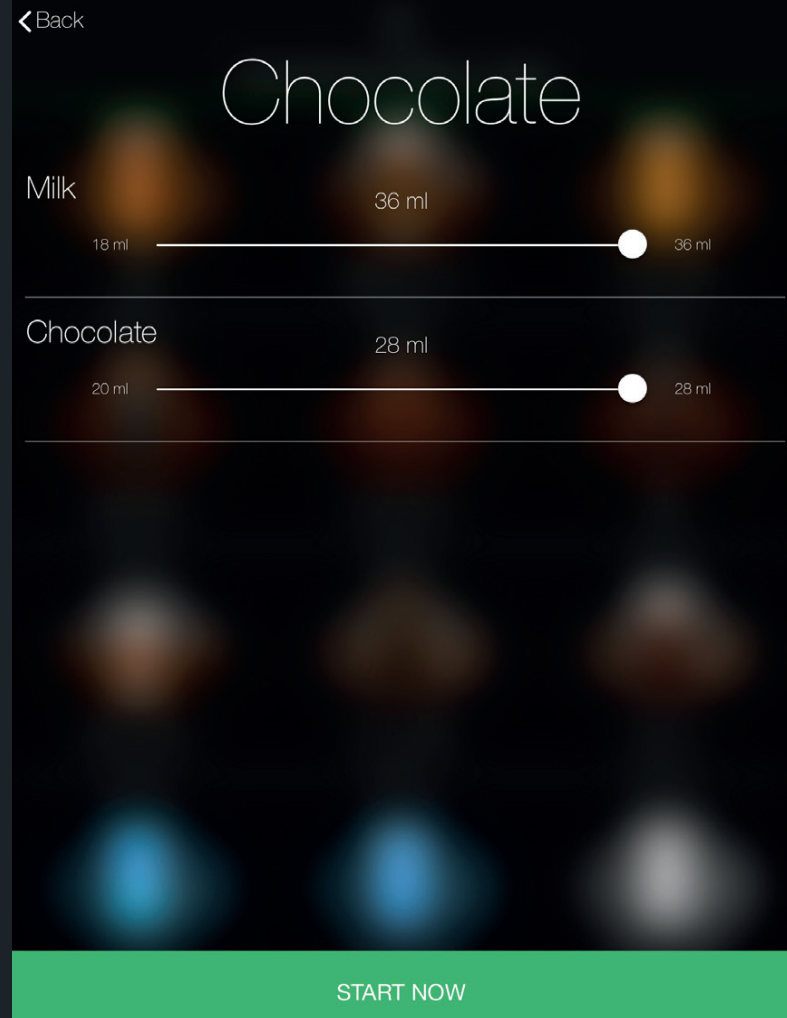
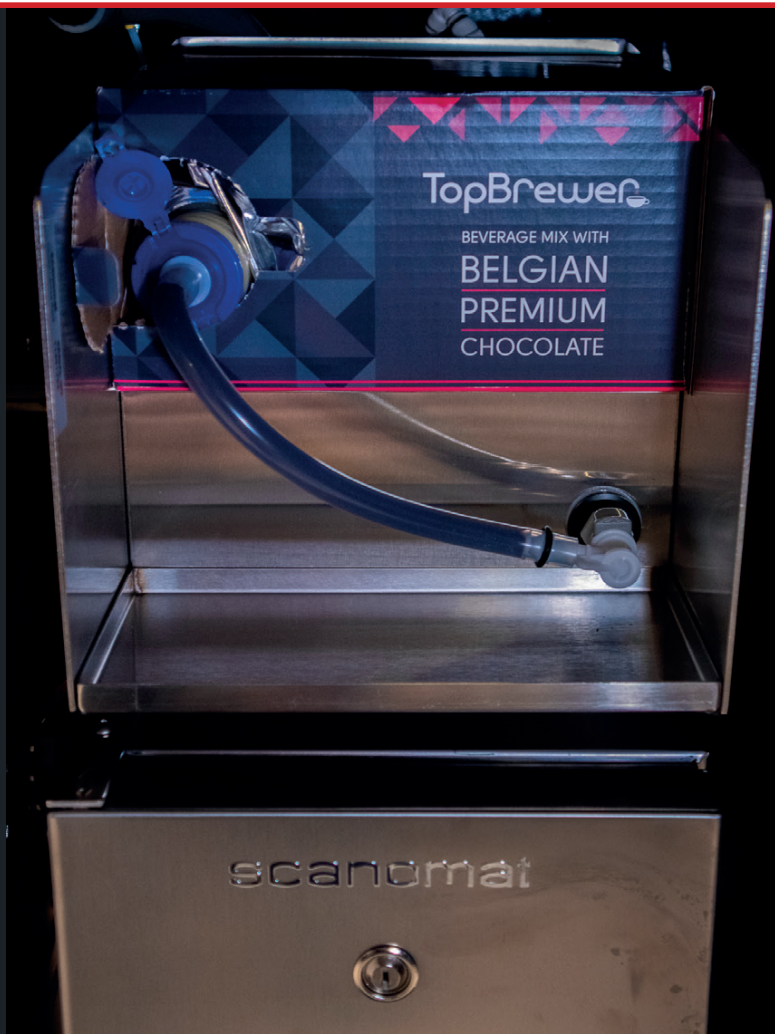
**2**

Press grey button again and connect the chocolate bottle. Once grey button clicks and is locked in to place, turn lever vertically in order to open the bottle and allow water through.

**3**

Select the hot chocolate option from the menu on the iPad.

Repeat this step until water runs clear (this will normally take 2-3 tries).



**4**

Remove chocolate bottle and place chocolate line back in to position. Open chocolate line by turning lever on pipe vertically.

**TIP**

Wipe chocolate connector from any water or chocolate residue.

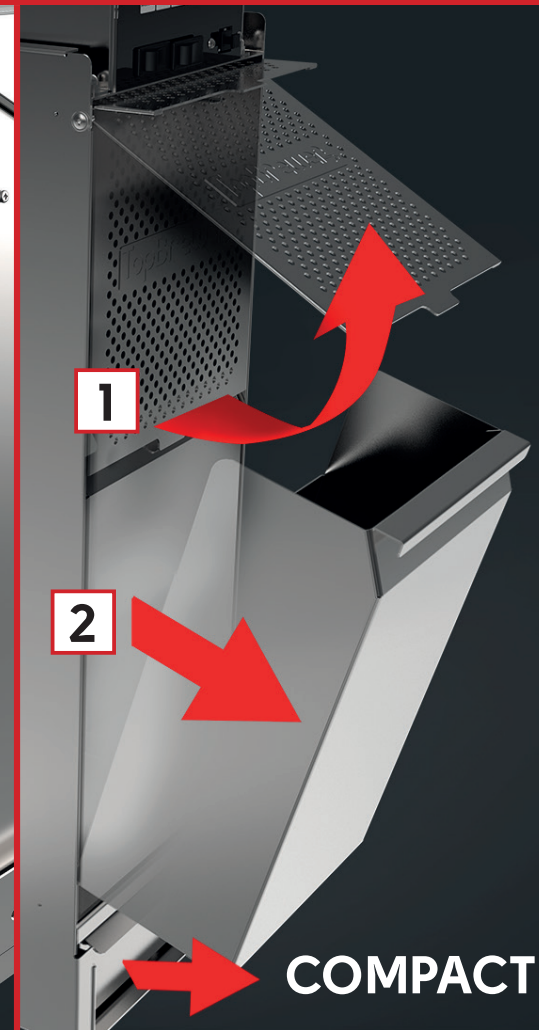
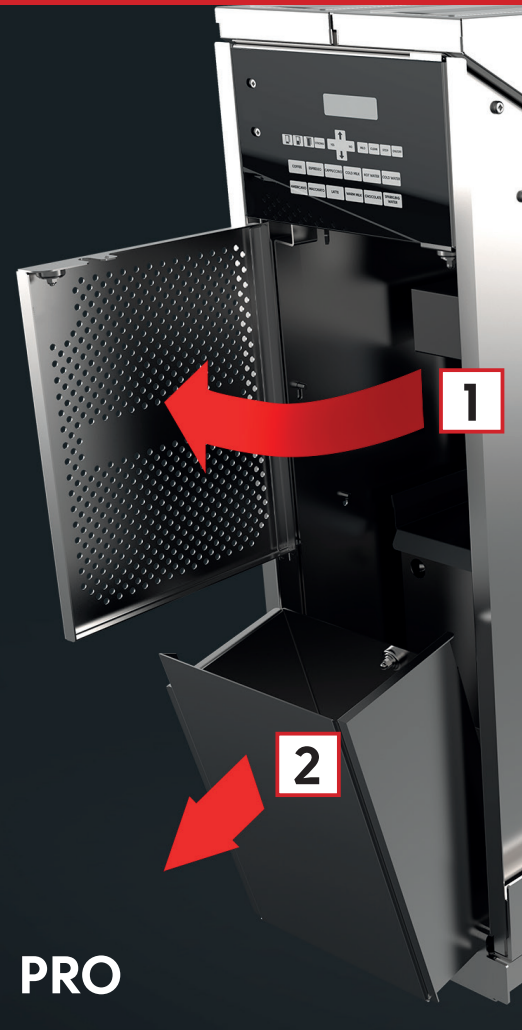
**5**

Run a few chocolates from the menu until chocolate is back in the line.

**TIP**

Massage chocolate line for chocolate to return to system faster.





PRO

COMPACT



## WIPE BEAN HOPPER

Remove lid from bean hopper and wipe with a damp cloth prior to filling it with beans. (Fresh TopBrewer beans have a great flavour, therefore do not overfill the hoppers to allow beans to always stay their best – store unused beans in a sealed bag somewhere cool)



## EMPTY DREGS BIN

Machine will notify you when the dregs bin containing waste coffee grounds is full. When removing the dregs bin the machine will reset its counting system and will assume that you have emptied it. Therefore empty the dregs bin once removed from the unit.



## DAILY CLEAN

It is important that a clean cycle is performed daily with a TopBrewer cleaning tablet. Non-cleaning will effect the performance of your TopBrewer and might cause a breakdown.



## REMOVE DRIP TRAY GRILL

Rinse with water, wipe around drip tray, dry and replace drip tray grill.



## MILK FRIDGE

Wipe milk fridge, fridge seals and milk lines with a clean damp cloth daily to avoid milk stain buildup and odour.



## REFILLING COFFEE BEANS

The TopBrewer will notify you when Coffee Beans needs refilling on app screen.



## FRESH MILK

Fill the TopBrewer with fresh milk every morning.



## TURNING MACHINE OFF

Turn the machine off when not in use after clean performed.  
(Weekend,Bank Holiday, etc...)

# TROUBLESHOOTING

Our mission is to lead the way in smart and connected coffee machines.

We are constantly innovating and striving to give our clients the best possible experience, but sometimes things need a bit of extra attention.

Most issues can be quickly resolved without needing an engineer to visit.

To log a service call please get in touch and one of our team will be happy to assist:

**[service@scanomat.co.uk](mailto:service@scanomat.co.uk)**

# COFFEECLOUD

With state-of-the-art real-time data, CoffeeCloud gives you a full insight into the health of your TopBrewer and user preferences.

With access to real-time data and diagnostics at a glance of the dashboard, CoffeeCloud can be used to make informed decisions, allowing you to work smarter and faster throughout the organisation.

Contact us to sign up and get the most out of CoffeeCloud:

**[service@scanomat.co.uk](mailto:service@scanomat.co.uk)**





# NOTES

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## CONTACT US

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New equipment sales: [sales@scanomat.co.uk](mailto:sales@scanomat.co.uk)

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